

**DEER PARK UFSD**  
**BOARD OF EDUCATION**  
**MARCH 20, 2012**  
**OPEN MEETING AGENDA – 8:00 PM**  
**JOHN F. KENNEDY INT. SCHOOL**

- I. Call to Order.
- II. Roll Call: Members, Board of Education & Administration
- III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes from the Open Meeting on February 28, 2012 and the Work Sessions of March 6, 2012 and March 13, 2012.

- IV. **PRESENTATION**

“ShowMe”  
I-Pad presentation by  
Mr. Colford and Ms. Hagan  
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- V. **NEW BUSINESS**

- 1. **APPOINTMENT OF CHAIRPERSON FOR SPECIAL MEETING**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that the Board of Education appoint Lisa Brennan, District Clerk to preside over the Special Budget meeting of May 15, 2012.

## **2. LEGAL NOTICE FOR SPECIAL MEETING**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that the Board of Education of the Deer Park Union Free School District approve the Legal Notice pertaining to the Special Meeting budget vote and the Election of Members to the Board of Education. This advertisement will be in the L.I. Business News and the Beacon publications.

## **3. REGISTRARS AND TELLERS**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that the Board of Education approve the following Deer Park residents to work as Registrars and Tellers and they shall receive \$10.00 per hour for the forthcoming Budget Registration , Budget Vote and Election of Trustees.

|                   |                    |                |
|-------------------|--------------------|----------------|
| Lucy Caldone      | Pat Alfano         | Susan Etesque  |
| Terri Altadonna   | Angela Mento       | Rosalie Marro  |
| Marge Pasqualone  | Rae Lange          | Alyssa Napoli  |
| Marlene Downing   | Eileen Hickey      | Linda Melendez |
| Eileen LaMotte    | Christina Bertelle | Sue Gaskin     |
| Anne Sheppard     | Dawn Modica        | Lucy Benevegna |
| Concetta Bertelle | Marie Fiorentino   | Marisa LaMotte |
| Gina L. Vogler    |                    |                |

## **4. ACCEPTANCE OF MONETARY DONATION TO JFK**

*Recommend that the Board of Education approve the following resolution:*

RESOLVED, that the Board of Education accepts a check for \$290.00 from BJ's Wholesale Club .

BE IT FURTHER RESOLVED, that this check will be deposited into the JFK Shared Decision Team Account.

**5. AMENDMENT TO COOPERATIVE LIQUID ASSET SECURITY SYSTEMS MUNICIPAL COOPERATIVE AGREEMENT**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that the Board of Education of the Deer Park Union Free School District hereby approves the amendment dated as of April 23, 2012 to the Cooperative Liquid Asset Security Systems Municipal Cooperative Agreement as amended and restated as of October 20, 1999, which amendment provides that the agreement is with the Village of Potsdam; defines "Investment Advisor" as the investment advisor which the Governing Board has contracted with; defines "Lead Participant" as the Village of Potsdam (solely in its capacity as Lead participant and not individually); and defines "Service Agreement" as the agreement between the Governing Board and the Investment Advisor, as the same may be amended from time to time.

**6. ADDITIONAL CSE PARENT MEMBERS**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that Ms. Jennifer Capone and Ms. Lashawn Jones are included as members of the 2011-2012 Parent Member List for the Committee on Special Education.

VI. **APPROVAL OF SCHEDULES**

*Recommend that the Board of Education approve the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**JohnPaul Bruni**

District Wide

Position: Night Custodial Aide

Salary/Step: \$38,654 + \$650

Effective Date(s): 3/5/2012

Change start date from 2/27/12 to 3/5/2012 (additonal \$650 is night stipend)

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Nicholas Lombardo**

District Wide

Position: Groundsman

Salary/Step: \$44,794 Step 1

Effective Date(s): 3/19/2012

Salary prorated at \$12,921

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

**Linda Melendez**

District Wide

Position: Substitute Non-Instructional Aide

Salary/Step: \$8.00/hr

Effective Date(s): 3/14/2012

This appointment is in addition to her substitute clerical position

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)**

**Olivia Vogler**

District Office

Position: Clerk Typist

Salary/Step:

Effective Date(s): 2/23/2012

RESCINDED her letter of retirement

**Greta Ziedenweber**

District Wide

Position: Substitute Nurse

Salary/Step:

Effective Date(s): 3/12/2012

Removal from sub list. No outstanding obligation to the district.

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**John Emchek**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 2/27/2012 - 3/26/2012

2/27/12-3/2/12 Paid Medical Leave (FMLA) 3/3/12-3/26/12 Unpaid FMLA

**Joseph Merlino**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 3/2/2012 - 3/16/2012

Change of dates for extension of unpaid leave. Returning early.

**Vincent Mongelli**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 2/17/2012 - 3/30/2012

Extension of unpaid medical Leave of Absence

**SCHEDULE -- TPA --TEMPORARY ASSIGNMENT (Non-Instructional)**

**Kathleen Lyons**

District Wide

Position: After School Sports Program Nurse

Salary/Step: \$25/per hour

Effective Date(s): 3/5/2012 - 6/4/2012

## **INSTRUCTIONAL**

### **SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)**

**Douglas Hecker**

Deer Park High School

Position: JV Baseball Coach

Salary/Step: \$5,134.09 8.5 Units/Step 5+

Effective Date(s): 3/5/2012 - 5/15/2012

Salary correction. Difference is increase of \$1,175.21

### **SCHEDULE -- NS --REGULAR SUBSTITUTES (Instructional)**

**Peter Haughwout**

Abraham Lincoln School

Position: Permanent Substitute

Salary/Step: \$115/day

Effective Date(s): 3/6/2012 - 5/24/2012

This appointment is for the alternate days of his current part-time appointment in district .

**Megan Kelly**

May Moore School

Position: Permanent Substitute

Salary/Step: \$115/day

Effective Date(s): 2/17/2012 - 3/9/2012

### **SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Instructional)**

**Angela Bonanno**

Deer Park High School

Position: Coach

Salary/Step:

Effective Date(s): 3/2/2012

Removal ( no longer coaches) No outstanding obligation to the district.

**Jonathan Enriquez**

Deer Park High School

Position: Coach

Salary/Step:

Effective Date(s): 3/2/2012

Removal (no longer coaches) No outstanding obligation to the district.

**Jesse Prochilo**

Deer Park High School

Position: Coach

Salary/Step:

Effective Date(s): 3/2/2012

Removal (no longer coaches) No outstanding obligation to the district.

**Sandra Rivadeneyra**

Deer Park High School

Position: Coach

Salary/Step:

Effective Date(s): 3/2/2012

Removal (no longer coaches) No outstanding obligation to the district.

**Thomas Zummo**

Deer Park High School

Position: Coach

Salary/Step:

Effective Date(s): 3/2/2012

Removal (no longer coaches) No outstanding obligation to the district.

**SCHEDULE -- P --TENURE APPOINTMENTS (Instructional)**

**Samir Biswas**

Deer Park High School

Position: Curriculum Associate

Salary/Step:

Effective Date(s): 4/1/2009 - 3/31/2012

Tenure Date Effective: 04/01/12

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Paula Behrens**

Deer Park High School

Position: Family & Consumer Science Teacher

Salary/Step:

Effective Date(s): 1/30/2012 - 2/28/2012

Medical Leave of Absence (paid FMLA)

**Jill Florence**

Deer Park High School

Position: Science Teacher

Salary/Step:

Effective Date(s): 9/1/2012 - 6/30/2013

Extension of Child Rearing Leave (unpaid)

**Christine Harbison**

Deer Park High School

Position: ELA Teacher

Salary/Step:

Effective Date(s): 3/5/2012 - 5/25/2012

3/5/12-4/13/12 Paid Maternity Sick Leave (FMLA) 4/14/12-5/25/12

Unpaid Remainder of FMLA

**Michelle Kwon**

Robert Frost Middle School

Position: English Teacher

Salary/Step:

Effective Date(s): 1/23/2012 - 5/18/2012

Change of dates to: 1/23/12-2/9/12 Maternity Sick Leave (paid) 2/10/12-4/20/12 Maternity Sick

Leave (paid FMLA) 4/21/12-5/18/12 Unpaid Remainder of FMLA

**Kathleen Millis**

Robert Frost Middle School

Position: Social Worker

Salary/Step:

Effective Date(s): 6/18/2012 - 6/22/2012

6/18/12-6/20/12 Paid Maternity Sick Leave (FMLA) 6/20/12-6/22/12

Unpaid Maternity Leave

**Phyllis Otto**

Robert Frost Middle School

Position: Teaching Assistant

Salary/Step:

Effective Date(s): 2/7/2012 - 3/9/2012

2/7/12-2/28/12 paid Medical Leave (FMLA) 2/29/12-3/9/12 unpaid  
Medical Leave (FMLA)

**Shvonne Romanitch**

John Quincy Adams School

Position: Elementary Teacher

Salary/Step:

Effective Date(s): 2/1/2012 - 4/15/2012

Change of dates to: 2/1/12-2/17/12 Sick Leave of Absence (paid FMLA)

2/18/12-4/15/12 Maternity Sick Leave of Absence (paid FMLA)

**Phyllis Tedeschi**

John Quincy Adams School

Position: Elementary Teacher

Salary/Step:

Effective Date(s): 4/2/2012 - 4/20/2012

Medical Leave of Absence ( paid FMLA)



**Tara Wellbrock**

John F Kennedy Intermediate School

Position: Elementary Teacher

Salary/Step:

Effective Date(s): 2/27/2012 - 5/18/2012

Change of dates to: 2/27/12-4/20/12 Maternity sick Leave of Absence (paid

FMLA) 4/21/12-5/18/12 Remainder of FMLA (unpaid)

**SCHEDULE -- TR --TRANSFERS (Instructional)**

**Vanessa Graves**

May Moore School

Position: Permanent Substitute

Salary/Step: No change

Effective Date(s): 3/6/2012 - 5/24/2012

Transfer from Lincoln to May Moore Schools

**Nancy Liston**

Deer Park High School

Position: Teaching Assistant

Salary/Step:

Effective Date(s): 3/12/2012

Transfer from JFK to HS

**SCHEDULE 12/BP-725 - SCHEDULE OF BILLS PAYABLE**

|                 |                      |           |                |
|-----------------|----------------------|-----------|----------------|
| *WORKERS' COMP. | Daily Check Register | 2/28/2012 | \$7,235.09     |
| *WORKERS' COMP. | Daily Check Register | 2/28/2012 | \$10,185.46    |
| *TRUST & AGENCY | #8                   | 2/29/2012 | \$1,962,063.31 |
| *GENERAL FUND   | #33                  | 2/29/2012 | \$958,058.44   |
| *CAPITAL FUND   | #8                   | 3/6/2012  | \$6,214.25     |
| *GENERAL FUND   | #34                  | 3/6/2012  | \$878,423.52   |
| WORKERS' COMP.  | Daily Check Register | 3/12/2012 | \$10,185.46    |
| WORKERS' COMP.  | Daily Check Register | 3/12/2012 | \$12,149.00    |
| WORKERS' COMP.  | Daily Check Register | 3/13/2012 | \$5,665.86     |
| SCHOOL LUNCH    | #13                  | 3/20/2012 | \$122,750.72   |
| FEDERAL FUND    | #22                  | 3/20/2012 | \$9,711.42     |
| GENERAL FUND    | #36                  | 3/20/2012 | \$1,165,496.58 |
| MEDICARE        | #38                  | 3/31/2012 | \$147,572.40   |

**SCHEDULE RR12-D-001- BID REJECT - New Chevrolet Colorado**

Bids for Bid # BDP12-001 2012 New Chevrolet Colorado were received and opened at 11:00 am on February 21, 2012.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Long Island Bid System at www.LongIslandBidSystem.com.

Bids were received from the following vendors:

|                               |             |
|-------------------------------|-------------|
| Cars Unlimited of Suffolk LLC | \$19,584.00 |
| Paul Conte Chevrolet          | \$20,638.00 |
| Robert Chevrolet              | \$20,760.00 |

Present at bid opening: Lauren von Ende, Purchasing Agent; Concetta Bertelle, Recorder; and Rock Busto from Cars Unlimited of Suffolk LLC.

It is recommended that the bid be rejected because there was conflicting information in the specifications which caused one vendor to submit pricing for the incorrect model.

**SCHEDULE 12-D-005 – NEW CHEVROLET COLORADO RE-BID**

Bids for Bid # BDP12-005 2012 New Chevrolet Colorado Re-bid were received and opened at 11:00 am on March 8, 2012.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Long Island Bid System at www.LongIslandBidSystem.com.

Bids were received from the following vendors:

|                               |             |
|-------------------------------|-------------|
| Cars Unlimited of Suffolk LLC | \$20,893.00 |
| Eagle Auto Mall Corp.         | \$20,458.00 |
| Robert Chevrolet              | \$20,760.00 |

Present at bid opening: Lauren von Ende, Purchasing Agent; Concetta Bertelle, Recorder; and Rock Busto of Cars Unlimited of Suffolk.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

Eagle Auto Mall Corp.

**SCHEDULE 12- E-349 - EXPLANATION OF BUDGETARY TRANSFERS**  
#T12

**SCHEDULE 12- F-197/198/199 - CONTRACT REPORTS**

**SCHEDULE 3- H-12 - HOME TEACHING (Reg & Spec. Ed) -**  
**(confidential)**

**SCHEDULE 3-S-12 - SPECIAL TRANSPORTATION (confidential)**

**SCHEDULE 12-SE-3 - COMMITTEE RECOMMENDATIONS**  
**(confidential)**

VII. **RECEIPT OF SCHEDULES**

*Recommend that the Board of Education approve the following receipt of schedules collectively:*

**SCHEDULE 12-A-395- TREASURERS REPORT**

|                            |                               |          |
|----------------------------|-------------------------------|----------|
| Statement of Revenues -    | General Fund -                | February |
|                            | Federal Fund -                | February |
|                            | School Lunch Fund -           | February |
| Treasurer's Report         |                               |          |
| -                          | February                      |          |
| Cash Flow -                | February                      |          |
| Listing of Check Numbers - | February 17, 2012 - March 15, |          |
|                            | 2012                          |          |

## **SCHEDULE 12-B-725 - APPROPRIATION BUDGET STATUS REPORT**

|                                    |                                                                                                                                                                      |                      |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Appropriation Budget Status Report | General Fund -<br>Capital Fund (Regular/Bond) -                                                                                                                      | February<br>February |
|                                    | Federal Fund -<br>School Lunch Fund -                                                                                                                                | February<br>February |
| Extra-Classroom Activities Funds   | High School -<br>Robert Frost -                                                                                                                                      | February<br>February |
| Trial Balance<br>(February)        | General Fund<br>School Lunch<br>Workers' Comp. &<br>Unemployment<br>Federal Fund<br>Capital Projects<br>Trust & Agency<br>Private Purpose Trust<br>Flexible Benefits |                      |

### **VIII. DISCUSSION**

➤ 2012-2013 Budget

### **IX. PUBLIC BE HEARD**

### **X. QUESTIONS/COMMENTS/CONCERNS, Board of Education**

### **XI. ADJOURN**